

**F. No. W-11036/02/2015-Lep/UTs without Legislature/06**  
**Directorate General of Health Services**  
**(Central Leprosy Division)**

Nirman Bhawan, New Delhi  
Dated the 31<sup>st</sup> Dec, 2015

To

The Commissioner-cum-Secretary,  
Health & Family Welfare,  
4<sup>th</sup> Floor, UT Secretariat,  
Deluxe Building, Sector-9,  
Chandigarh-160017

**Sub: Administrative approval to Secretary, Health & F.W., UT of Chandigarh for claiming the reimbursement from the Pay and Accounts Officer, Dte.G.H.S., Nirman Bhawan, New Delhi – UTs without legislature under National Leprosy Eradication Programme for the year 2015-16.**

Sir,

I am directed to convey the administrative approval to Secretary, Health & FW, UT of Chandigarh for claiming the reimbursement from the Pay & Accounts Office, Dte.G.H.S. Nirman Bhawan, New Delhi for release of 2<sup>nd</sup> instalment of Grant-in-Aid amounting to **Rs.3,50,000/-** (Rupees three lakh fifty thousand only) for the purpose of salary under NRHM out of National Leprosy Eradication Programme funds for the financial year 2015-16.

2. As per para 8.2201 of Civil Accounts Manual, the Accountant General, Chandigarh, is requested to classify the transactions as debit to the Major Head "8658 – Suspense Account- PAO Suspense – Transactions adjustable by the Pay & Accounts Office, Dte.G.H.S., Nirman Bhawan, New Delhi and claim reimbursement from PAO, Dte.G.H.S., and clear the Suspense Head on realization of the Cheque".

3. The administrative approval and reimbursement of funds is subject to the:--

- (a) The Accountant General, Chandigarh of executing/agent department incurring the expenditure is not only to book the expenditure to the budget head of the functional service department but must also directly communicate the monthly and progressive figures of the expenditure to the Accounts Officer of the concerned services Department.
- (b) The FA/CCA or CA of the functional service Ministry/Department is required to issue the funds allocation letter (Letter of Authorization).
- (c) The Principal Accounts Officer of the functional Ministry/Department will communicate the computer code Nos. relating to the head (s) concerned to the PAO of the Agent Department.
- (d) The amount so allocate/earmarked will not be available for re-appropriation by the functional Ministry/Department except with the concurrence of the Agent Ministry/Department.
- (e) The PAO of the executing/agent department incurring the expenditure is not only to book the expenditure to the budget head of the functional service department but also to directly communicate the monthly and progressive figures of the expenditure to the Accounts Officer of the concerned service Department under advice to his own Principal Accounts Officer.
- (f) The expenditure is to be incurred by UT of Chandigarh as per approved action plan 2015-16 as entrusted by the Ministry of Health and Family Welfare.
- (g) Authorization to incur expenditure will be subject to the guidelines, terms and conditions laid down in the Administrative Approval of the State PIP for 2015-16, Records of Proceedings of the NPCC and other Programme-wise Attachments and Annexure enclosed thereto. A certificate to this effect should accompany the Utilization Certificate in due course.

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- (h) The UTs shall not make any changes in allocations or re-appropriations among different Components/activities without approval of the, MOHFW, GoI.
- (iii) The UTs shall ensure completion of Delegation of Administrative and Financial Powers during the current financial year and funding of NRHM Programme will be based on clear délegation as per earlier directions.
- (j) The UTs shall follow all the financial management system under NRHM and shall submit Statutory Audit Reports. Utilization Certificate, Quarterly Summary on Concurrent Audit, FMRs/SOE and Statement of Funds Position, showing unspent balance, funds released as advances, interest earned on unspent balance as and when due.
4. The expenditure involved is debitable to Major Head 2210-Medical and Public Health, Minor Head-06101-Prevention and Control of Diseases, Sub Head 4614-Expenditure in UTs w/o Legislature 461401-Salary under Demand No. 48 of Department of Health for the year 2015-16 (Plan)
5. The accounts of the Grantee institutions/ Organization shall be open to inspection by the sanctioning authority and audit both by the C&AG of India Under the provision of CAG (DPC) Act 1971 & internal audit by Chief Controller of Account of the Ministry of Health & Family Welfare.
6. This expenditure is subject to availability of funds and within the allocated provision.
7. It is requested to issue the funds allocation letter urgently.
8. This issued with the concurrence of IFD vide their Dy. NO. C -2083 dated 30/12/2015

Budget Estimate  
Expenditure prior to this sanction  
Amount of this bill  
Total Expenditure including this bill  
Balance available

(Rs. In Amount)

98,00,000/-  
48,24,000/-  
3,26,000/-  
51,50,000/-  
46,50,000/-

Yours faithfully,



(L. Thahgen)  
Director (LT)

Copy to appropriate action to:-

11. Pay and Account Officer, Dte.G.H.S., Nirman Bhawan, New Delhi
12. Principal Accountant General, UT of Chandigarh.
13. State Leprosy Officer, Department of Skin/Leprosy, General Hospital, Sector-16, Chandigarh-160015
14. NRHM (Finance), Nirman Bhawan, New Delhi.
15. Sanction Folder



(L. Thahgen)  
Director (LT)